

Pickens County Schools

Job Descriptions

ACADEMIC COACH

Title/Position: Academic Coach

Retirement: Teacher Retirement System of Georgia

Terms of Employment: 190 Days

Salary: Certified Salary Schedule

Reports to: Principal and Director of Curriculum

Qualifications: Valid Georgia teaching certificate

Evaluation: Performance of this job will be evaluated annually in accordance with provisions of the Board's Policy on evaluation.

RESPONSIBILITIES

- Ensures that the school's curriculum is guaranteed and viable by supporting the development of content knowledge, performance standards, and curriculum design.
- Guides the application of research to support purposefully made instructional decisions that contribute to all students meeting rigorous standards with a focus on planning, teaching, and critical reflection.
- Scaffold the development of an effective assessment system; a) based on regular examination of professional practice through analysis of student work, b) focused on effective feedback, and c) designed to support all teachers and students.
- Designs on-going, site based professional development where teachers support each others' professional growth and focus on the school's unique goals and needs.
- Provide team and classroom support to ensure that collaboration produces shared understandings and thoughtful development of professional practice.

Collaboration

- Facilitating the development of the school's professional learning plan to target curriculum, assessment, and instruction and move the school improvement plan forward.
- Collaborating with other Leadership Team members to design both formative and summative assessments to determine the impact of the school improvement plan and its professional learning component on increasing student achievement.
- Guiding the Leadership Team in integrating school improvement initiatives, ongoing professional learning, and the Academic Coach Program components.
- Serving on the District's Professional development Advisory Council.

Teacher Leadership

- Providing opportunities for individual teachers to develop leadership and facilitation skills.
- Guiding teams of teachers and individual teachers in analyzing student data to identify student learning goals and objectives by classroom, grade level, and content area.

Providing Team Development & Classroom Support Focused on Curriculum, Instruction, and Assessment

- Guiding teams of teachers in the development of professional development action plans that target a specific student centered annual measurable objective and identify strategies or interventions for meeting the objective.
- Facilitating on-going collaboration of teachers to effectively monitor and adjust curriculum to ensure equity and excellence of student learning.
- Facilitating teacher proficiency with the new strategies through classroom follow-up.
- Ensuring that the progression of teacher skill development is aligned with changing student learning needs.
- Providing classroom follow-up with individual teachers between team meetings based on teacher need, e.g. modeling, critiquing videos, co-teaching, etc.

Developing Self

- Engaging in self-guided professional learning to promote personal growth and better support the development of team and classroom practice.

Note: The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

FLSA Status: Exempt